

ACTION ITEMS

March 24, 2020

CONSENT AGENDA:

1. Approve Board of Commissioners' meeting minutes of March 10, 2020.
2. Approve Emergency Meeting minutes of March 19, 2020.
3. Approve Health and Human Services claims payments in the following amounts:
 - a. Administrative payments \$ 8,836.09
 - b. Region III Adult Behavioral Health Initiative payments \$ 97,826.21
4. Approve resolution for Gahm/Dufresne, heirs of Jaques, for repurchase request of Parcel ID 26-5607-21870. (Correspondence 1, Lake County Forestry Department)
5. Authorize payment to St. Louis County (Invoice # IN-00000103) in the amount of \$10,240.07 for 2019 Recycling Services at the Fall Lake Township Transfer Facility. (Correspondence 2, Lake County Environmental Services Department)
6. Authorize the County Board Chair to sign the 2020 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement for Lake County Sheriff's Office ("Grantee"). (Minnesota Department of Natural Resources (MN DNR), Contract # 173716, PO# 3-167759, Project ID R29G70CGFFY18). (Correspondence 3, Lake County Sheriff's Office)
7. Authorize payment to Compudyne not to exceed \$46,695.00 for annual renewal of two hundred and thirty-five (235) Microsoft Office365 licenses, as presented in quote# COMQ36286 dated March 11th, 2020. (Correspondence 4, Lake County Information Technology (I.T.) Department)
8. Adopt the findings by the Planning Commission for Interim Use Application, I-20-003, submitted by BJ Hilton; initial IUP for Vacation Rental Home at 6430 Hwy 61, Silver Bay, Minnesota, 55614. (Correspondence 5, Lake County Environmental Services Department)
9. Adopt the findings by the Planning Commission for Interim Use Application, I-20-004, submitted by Right Path LLC; renewal IUP for Vacation Rental Home at 513 Salakka Rd., Knife River, Minnesota, 55609. (Correspondence 5, Lake County Environmental Services Department)
10. Authorize payment to Enterprise Fleet Management (FM) Trust in the amount of \$6,179.10 for the monthly lease payment charges, title fees, maintenance management fees and maintenance completed. (Correspondence 7, Lake County Sheriff's Office)
11. Authorize monthly payments to Enterprise Fleet Management as per the signed agreements for Sheriff vehicles. Payments to include monthly lease charges, monthly maintenance management, maintenance charges, fuel, and other applicable charges. (Correspondence 8, Lake County Sheriff's Office)

12. Approve the 2020 Toimi Rest Area Contract Renewal, effective May 2020 through October 2020, and authorize the Board Chair to sign the Professional Service Agreement between the County of Lake, State of Minnesota ("County") and the Toimi School Community Center ("Contractor"), (Correspondence 9, Lake County Facilities Maintenance Department)

RESOLUTION ITEMS:

1. Approve the change in employment status of Jessica Graham, Mental Health Professional, due to completion of probation effective April 1, 2020. (Correspondence 6, Lake County Human Resources (HR) Department)
2. Approve the change in employment status of Leigh Neitzel, Forester, due to completion of probation effective March 30, 2020. (Correspondence 6, Lake County Human Resources (HR) Department)
3. Approve the resignation of Kevin Traster, Facilities Director, effective May 29, 2020. (Correspondence 6, Lake County Human Resources (HR) Department)
4. Approve the recruitment for one full-time Facilities Director position. (Correspondence 6, Lake County Human Resources (HR) Department)
5. Approve the resignation of Renee Fuller, Public Health Nurse, effective April 17, 2020. (Correspondence 6, Lake County Human Resources (HR) Department)
6. Approve the filling of one full-time Public Health Nurse position. (Correspondence 6, Lake County Human Resources (HR) Department)
7. Approve and authorize the Chair to sign the 2020-2022 Labor Agreement between Lake County and Minnesota Public Employees Association covering Supervisory employees.
8. Amend County Board of Commissioners' meeting schedule to cancel off-site meetings of the Committee of the Whole (COW) for the duration that Lake County is in a State of Emergency for conditions resulting from the Novel Coronavirus Disease (COVID-19) outbreak.

9. Resolution granting the Chairman of the Board and the County Administrator, or their designees, the authority to execute Purchase of Service Agreements on behalf of Lake County to further the county's response to the COVID-19 pandemic.

10. Resolution granting Emergency Management Director BJ Kohlstedt and Health and Human Services Director Lisa Hanson, or their designees, authority to purchase necessary supplies and equipment to further the county's response to the COVID-19 pandemic with state and federal funds designated for that purpose.