

updated
ACTION ITEMS
September 24, 2019

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from September 10, 2019.
2. Approve Health and Human Services (HHS) claims payments in the following amounts:
 - a. Administrative payments \$ 30,572.82
 - b. Region III Adult Behavioral Health Initiative payments \$ 118,058.08
3. Declare surplus equipment and authorize sale of the following vehicles:
 - a. 2003 Ford Windstar van VIN: 2FMZA57433BB80017
 - b. 1996 Ford F150 pickup VIN: 1FTEF15Y7TLB29154
 - c. 2010 Ford Expedition VIN: 1FMJU1G57AEB58724
 - d. 2007 Ford Expedition VIN: 1FMFU16567LA72347(Correspondence 2, Lake County Facilities Maintenance Department / General Motor Pool)
4. Authorize purchase of new vehicle through state resources system for use by Environmental Services Department; vehicle's make and model will be determined by availability at time of purchase. Purchase will be a small sport utility vehicle (SUV) with all-wheel drive (AWD). Authorize payment to vendor upon delivery for the total amount not to exceed \$27,000. (Correspondence 2, Lake County Facilities Maintenance Department / General Motor Pool)
5. Accept quote in the amount of \$6,250.00 from Eco Chic Coatings, LLC, for removal of old rubber shower membranes and application of new rubber membranes in jail shower stalls; further, authorize payment upon satisfactory completion of the work. (Correspondence 1, Lake County Sheriff's Office)
6. Adopt findings by the Planning Commission for Interim Use Permit I-19-016 for Brien Getten/ Two Harbors Hideaways. (Correspondence 3A, Lake County Environmental Services Department)
7. Adopt findings by the Planning Commission for Interim Use Permit I-19-017 for Raymond and James Sundberg. (Correspondence 3B, Lake County Environmental Services Department)
8. Adopt findings by the Planning Commission for Interim Use Permit I-19-018 for Chris Wright/ Arrowhead Vacation Properties. (Correspondence 3C, Lake County Environmental Services Department)
9. Adopt findings by the Planning Commission for Interim Use Permit I-19-019 for Tony and Jeni Robb. ((Correspondence 3D, Lake County Environmental Services Department)
10. Adopt findings by the Planning Commission for Interim Use Permit I-19-020 for William "Andy" Fisher. (Correspondence 3E, Lake County Environmental Services Department)
11. Authorize Highway Department to return to five eight-hour days per week schedule on Monday, October 21, 2019. (Correspondence 5, Lake County Highway Department)

12. Approve closeout of S.P. 038-591-002 contract with Northland Constructors, Inc. for a contract total of \$189,300.76. (Correspondence 5, Lake County Highway Department)
13. Approve S.A.P. 038-604-019 final payment to KGM Contractors, Inc. in the amount of \$18,621.28 for a contract total of \$1,498,256.94. (Correspondence 5, Lake County Highway Department)
14. Authorize sale of surplus dump truck: Unit #4941 (1994 Ford). (Correspondence 'New 5', Lake County Highway Department)
15. Approve Stream Easement on Parcel ID 25-5311-27490 for the Minnesota Department of Natural Resources (DNR). The easement restricts development and gives public fishing and DNR stream management access / aquatic management program. (Correspondence 6, Lake County Forestry Department)
16. Approve easement for Knife River Recreation Council (KRRC) Trail: Approve a non-exclusive easement 20 feet wide along a centerline and terminus area defined as located by GPS and illustrated and described on Exhibit B of the easement for the Knife River Rec Council to cross tax forfeit parcels described as South Half of the Northwest Quarter of the Southwest Quarter (S ½ of NW ¼ of SW ¼), Section Thirty (30), Township Fifty-two (52) North, Range Eleven (11) West of the Fourth Principal Meridian. (Correspondence 7, Lake County Forestry Department)
17. Approve payment of \$460 to Metro Sales for the Split Rock River Room and Highway Interactive White Board (IWB) and associated system accessories; by approving a modification of the total IWB system cost from \$21,626 to \$22,086 as was approved at the Board of Commissioners meeting on March 12, 2019. The \$460 difference is for Ricoh IWB software used by participants to be part of an IWB meeting if they are remote or not in the room. The software was omitted from the original quote but was installed and it also allows for any of our County IWB's to be shared expanding the virtual audience. (Correspondence 8, Lake County Information Technology (I.T.) Department)
18. Authorize out of state travel, to South Dakota, for Adam Osterlund to attend the Black Hills Information Security (INFOSEC) "Hackin'Fest" annual conference October 22 – 25, 2019. (Correspondence 8, Lake County Information Technology (I.T.) Department)
19. Authorize payment in the amount of \$181,670.28 to Low Impact Excavators for work done on the Prospectors Loop ATV Trail for period ending August 26, 2019. (Correspondence 9, Lake County Forestry Department)
20. Authorize payment to BMO Harris Bank N.A. in the amount of \$8,806.12 for the periodic fee for the collection period of June 18, 2019 – September 17, 2019, for Irrevocable Standby Letter of Credit No. HACH503422OS.
21. Accept quote and approve payment to Hull's Sawmill for 5,000 1 1/2" x 6" x 3' tamarack boards for \$14,500 with the first payment of \$4,750.00 due immediately for the purchase of the tamarack logs. (Correspondence 10, Lake County Forestry Department)

Resolution Items:

1. Adopt the preliminary 2020 Net Property Tax Levy of \$11,182,221.
2. Adopt the preliminary 2020 Net Property Tax Levy for Unorganized Territory No. 1 in the amount of \$32,000.
3. Adopt the preliminary 2020 Net Property Tax Levy for Unorganized Territory No. 2 in the amount of \$341,000 (Revenue Fund in the amount of \$88,000 and Road and Bridge Fund in the amount of \$253,000).
4. Set date of public hearing to set final budget and levies for Lake County, for Tuesday, December 3, 2019, at 6:00 p.m., in the Law Enforcement Center, 613 Third Avenue, Two Harbors, Minnesota.
5. Approve the probationary appointment of Jessica Graham to Mental Health Professional at the Step 1 rate of \$26.13 per hour effective September 25, 2019. (Correspondence 4, Lake County Human Resources (HR) Department)
6. Approve the change in employment status of David Cizmas, Forester, due to completion of probation effective September 25, 2019. (Correspondence 4, Lake County Human Resources (HR) Department)
7. Approve the appointment of Cammie Young, Human Resources Director, as the Lake County Affirmative Action Officer for 2019. (Correspondence 4, Lake County Human Resources (HR) Department)
8. Approve the revisions to the Affirmative Action Plan and authorize Chair to sign. (Correspondence 4, Lake County Human Resources (HR) Department)
9. Accept quote in the amount of \$129 per acre, using Moose Habitat grant money from Lessard-Sams Outdoor Heritage Council (LSOHC) funds, from Future Forests, Inc., for site prep by disc-trench up to 350 acres. (Correspondence 'New 11', Lake County Forestry Department)