

ACTION ITEMS
November 12, 2019

Consent Agenda:

1. Approve County Board of Commissioners' meeting minutes from October 22, 2019.
2. Approve Health and Human Services (HHS) claims payments in the following amounts:
3. Approve a one-day temporary on-sale liquor permit for the Knife River Recreation Council Inc for the date of December 6, 2019 at the Knife River Recreation Center located at 199 Alger Smith Rd in Knife River. Contingent on the filing of necessary paperwork and payment of applicable fees. (Correspondence 1, County Auditor's Office)
4. Approve two (2) new checking accounts to be opened at The Lake Bank for Minnesota Counties Information Systems (MCIS) with Lake County as acting fiscal agent. Signers on the MCIS General Checking and MCIS Cafeteria Account to include: Linda K Libal, Ronelle L Radle and Lola R Haus from the Lake County Auditor-Treasurer Office; and, Lyle Eidelbes and Jaci Nagle as Executive Director and Secretary/Treasurer of MCIS. (Correspondence 3, County Auditor's Office)
5. Approve opening of new investor account with PFM MAGIC Fund for MCIS with Lake County acting as fiscal agent. Authorized signers to include Linda K Libal and Ronelle L Radle from the Lake County Auditor-Treasurer Office and Lyle Eidelbes and Jaci Nagle as Executive Director and Secretary/Treasurer of MCIS. (Correspondence 3, County Auditor's Office)
6. Authorize payment to Zuercher Technologies, LLC in the amount of \$23208.00 for the 2019 Zuercher suite software and maintenance (invoice 002349). (Correspondence 4, County Sheriff's Office)
7. Approve and authorize the Lake County Auditor-Treasurer to sign the Professional Consulting Services Agreement with GMG (Government Management Group) to prepare and provide the Central Services Cost Allocations Plan for the 2019-2021 plans in the amount of \$3,750 per year for the 3-year agreement. (Correspondence 5, County Auditor's Office)
8. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Dr. Jonathan Beyer to provide Mental Health Services for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$20,000.00. (Correspondence 6, Lake County Health and Human Services (LCHHS) Department)
9. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Faith Clark, MSW, LGSW, LADC, to provide Chemical Dependency Assessments for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$6,750.00. (Correspondence 6, Lake County Health and Human Services (LCHHS) Department)
10. Approve and authorize the County Board Chair to sign the Memorandum of Agreement with Community Partners to provide community support services for Lake County citizens for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$19,521.00. (Correspondence 6, Lake County Health and Human Services (LCHHS) Department)

11. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with the Lake County Developmental Achievement Center for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$12,000.00. (Correspondence 6, Lake County Health and Human Services (LCHHS) Department)
12. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Lake View Memorial Hospital to provide Women, Infants and Children's (WIC) program services for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$5,040.00. (Correspondence 6, Lake County Health and Human Services (LCHHS) Department)
13. Approve and authorize the Lake County Board Chair to sign the Agreement to Provide Services with Kerry and DuWayne Larson to provide Janitorial Services at the Lake County Service Center, Silver Bay, for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$7,200.00. (Correspondence 6, Lake County Health and Human Services (LCHHS) Department)
14. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Christine Oliver-Kneebone, MSW, LICSW, to provide Mental Health Services for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$6,280.00. (Correspondence 6, Lake County Health and Human Services (LCHHS) Department)
15. Approve and authorize the Lake County Board Chair to sign the Purchase of Service Agreement with Jacquelin Sebastian, D/B/A Mediation Consulting Initiative, for the period of January 1, 2020 through December 31, 2020, in an amount not to exceed \$10,000.00. (Correspondence 6, Lake County Health and Human Services (LCHHS) Department)
16. Approve the two-year appointment of Dr. Ada Helleloid as the Medical Consultant for Lake County for the period of January 1, 2020 through December 31, 2021. (Correspondence 6, Lake County Health and Human Services (LCHHS) Department)
17. Approve and authorize the Lake County Board Chair and Health and Human Services Director to sign the Minnesota Department of Health Title V Maternal and Child Health Block Grant Funds/Follow Along Program Grant Project Agreement for the period of October 1, 2019 through September 30, 2024. Further authorize the Lake County Board Chair and Health and Human Services Director to sign any subsequent amendments during the term of this grant period. (Correspondence 6, Lake County Health and Human Services (LCHHS) Department)
18. Approve and authorize the Lake County Board Chair to sign the Children's Therapeutic Services and Supports (CTSS) Provider Application and Provider Assurance Statements. (Correspondence 6, Lake County Health and Human Services (LCHHS) Department)
19. Approve RTL Construction, Inc. Change Order 1 in the net amount of \$4,148.66 for Highway Maintenance Facility miscellaneous modifications. (Correspondence 7, Lake County Highway Department)
20. Approve Sell Hardware, Inc. Change Order 1 in the net amount of \$3,848.51 for Highway Maintenance Facility door modifications. (Correspondence 7, Lake County Highway Department)
21. Approve Jamar Company Change Order 3 in the amount of \$4,767.00 for Highway Maintenance Facility winter maintenance during construction. (Correspondence 7, Lake County Highway Department)

22. Authorize Highway Engineer to sign John Beargrease Sled Dog Marathon special event permit for January 26-29, 2020. (Correspondence 7, Lake County Highway Department)
23. Authorize Highway Engineer to sign Julebyen special event permit for December 6-8, 2019 and authorize traffic control assistance. (Correspondence 7, Lake County Highway Department)
24. Authorize Highway Department payment in the amount of \$9,000.00 to H & R Construction Company for CSAH 10 guardrail repair. (Correspondence 7, Lake County Highway Department)
25. Declare the following surplus supplies and authorize online auction:
 - 1979 Falls 10ft. V-Plow
 - 1992 Falls 12ft One Way Plow
 - 1989 Falls 12ft One Way Plow
 - Lot of 12 215/75R17.5 Tires and wheels
 - Set (2) Axels, Springs, Tires, and Wheel Assemblies that fit 20 Ton Tag Trailer
 - Layton F525 Blacktop Paver(Correspondence 7, Lake County Highway Department)
26. Authorize payment in the amount of \$41,630 for Microsoft Office 365 annual software licenses renewal to SHI (Invoice No. B10251614). (Correspondence 9, Lake County Information Technology (I.T.) Department)
27. Authorize payment in the amount of \$13,734 for one-hundred and nine (109) Microsoft Windows 10 Pro licenses to SHI (Quote No. 17661830) upon order and receipt of invoice. This acquisition is required to complete the Windows 7 to Windows 10 migration. (Correspondence 9, Lake County Information Technology (I.T.) Department)
28. Authorize payment in the amount of \$2,691.50 for seventy (70) additional Sentinel One next generation anti-virus protection software licenses to Compudyne (Quote No. COMQ31738). This is the second and final phase of purchasing the replacement software that runs on all County computers for advanced anti-virus protection. The total acquisition cost of Sentinel One is \$7,690 replacing prior investments in Vipre software. (Correspondence 9, Lake County Information Technology (I.T.) Department)
29. Authorize signature authority to County Information Technology Director for the Memorandum of Understanding (MOU) with Zito Media Business. The MOU is a temporary agreement for good faith effort towards a final contract. The final contract or Master Services Agreement shall be submitted for County Board approval (Correspondence 9, Lake County Information Technology (I.T.) Department)
30. Approve changes to Minnesota Counties Information Systems (MCIS) Hosting Agreement (Sections 4d and 6c) and authorize the Lake County Auditor-Treasurer to sign the revised Hosting Agreement contract between Lake County and MCIS. (Correspondence 12, County Auditor's Office)
31. Authorize the Lake County Board Chair (Certifying Officer) to sign the Request for Release of Funds and Certification for The Two Harbors Comprehensive Project (CDAP-18-0022-O-FY19), and authorize Arrowhead Economic Opportunity Agency (AEOA) Director of Housing Services to submit the Request for Release of Funds and Certification to the Minnesota Department of Employment and Economic Development (DEED Small Cities Development Program (SCDP)).

Resolution Items:

1. Approve nomination recommending Lake County Commissioner Jeremy M. Hurd, for a three-year term from January 2020 to January 2023, for membership representing Lake County on the Arrowhead Regional Development Commission (ARDC) and Board of Directors (appointment to be ratified by the ARDC at its Annual Meeting on January 16, 2020).
2. Set the date of Tuesday, December 3, 2019, at 2:00 p.m., for a Public Hearing to provide information and receive public input and comments on the proposed Lake County Lodging Tax. This public hearing will be held in the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota. The public is invited to attend.
3. Approve the change in employment status of Mark Palmer, Mechanic, due to completion of probation effective November 20, 2019. (Correspondence 8, Human Resources (HR) Department)
4. Approve the recruitment for one full-time Accounting Technician. (Correspondence 'New 8', Human Resources (HR) Department)