



The purpose of the sketch is to graphically illustrate the information included in your application. Please include the dimensions of **all** structures, present and proposed, wells, septic systems, and distances to property lines, roadways, lakes, rivers and streams. The following items **must** be included and listed in the boxes below:

Location of

- wetlands
- driveway
- access road (labeled)
- all other structures

Location of

- areas of vegetation removal and grading
- property lines (size and shape of parcel)
- well/septic system & expansion( yours and neighbors)

Distance to

- road centerline
- shoreline or rear yard
- side property lines
- well, septic & drain fields

Name of

- abutting property owners
- adjacent roads

**Application is incomplete without an adequate sketch plan.**

**\*\*IF UNDEVELOPED, UNMARKED PROPERTY, PLEASE ATTACH DIRECTIONS TO SITE\*\***

I certify that the separation distances on this sketch plan are to the best of my knowledge true and correct.

\_\_\_\_\_  
Owner or Agent name (print)

\_\_\_\_\_  
Signature of Owner or Agent

\_\_\_\_\_  
Date

**E. SEWAGE DISPOSAL**

Check one:       New System                               Existing System              Septic Permit # \_\_\_\_\_  
 Connected to \_\_\_\_\_ Sanitary District  
 Not Applicable (This means there are **no** structures with **plumbing** on the property.)

Describe how this application, if approved, will affect sewage disposal: \_\_\_\_\_

**F. PROJECT PROPOSAL INFORMATION (Use supplemental sheets, if necessary.)**

TYPE OF STRUCTURE _____ Dimensions (including eaves): _____ ft x _____ ft. No. of Stories _____ Height _____ ft.	OTHER ACTIVITIES _____ _____ _____	OTHER ACTIVITIES _____ _____ _____
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Side setback (nearest) _____ ft. Side setback (farthest) _____ ft. Rear setback _____ ft.	<b><u>Road Setbacks</u></b> Road Right-of-way setback _____ ft. Road Centerline setback _____ ft.	<b><u>Shoreline Setback (if applicable)</u></b> Vegetation line _____ ft.
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Access road right-of-way: \_\_\_\_\_ ft. This, together with an access permit, must be obtained from proper road authorities (Township, City, or MN Hwy Dept.)

**ALL DECISIONS WILL BE FILED AGAINST YOUR DEED.**

**NOTE: APPLICATION FEES ARE NON-REFUNDABLE.**

**A LAND USE PERMIT WILL ALSO BE REQUIRED PRIOR TO START OF PROJECT.**

I hereby certify that I am the owner of the described property, that the information provided herewith is correct and representative of the existing conditions on the property. I understand this request will result in a public notification process and hearing conducted in accordance with Minnesota Statutes.

I consent to site visits by County representatives prior to the hearing, and understand that a land use permit must be issued prior to any activities taking place on the property.

I understand further that falsifications of this application or any attachments thereto will serve to make this application and any subsequent permit invalid.

I understand that this process requires that my agent or I must be present at the public hearing to explain my proposal and answer any questions. Without that presence, the application will be denied.

_____	_____	_____
<b>OWNER (Print)</b>	<b>SIGNATURE OF OWNER</b>	<b>DATE</b>

*The property owner's signature is required below if an Authorized Agent is to act on their behalf, giving permission to the agent to modify and make changes to this application. The Authorized Agent's signature is also required.*

_____	_____	_____
<b>OWNER (Print)</b>	<b>SIGNATURE OF OWNER</b>	<b>DATE</b>

_____	_____	_____
<b>AUTHORIZED AGENT (Print)</b>	<b>SIGNATURE OF AUTHORIZED AGENT</b>	<b>DATE</b>

**G. OFFICE USE ONLY**

Permit #: \_\_\_\_\_ Fee Paid: \_\_\_\_\_  
Zone District: \_\_\_\_\_ Receipt # \_\_\_\_\_ Received by \_\_\_\_\_  
Date, Time & Place of Hearing: \_\_\_\_\_  
Remarks: \_\_\_\_\_