



Lisa B. Hanson, Director

Lake County Health and Human Services

616 Third Avenue
Two Harbors, Minnesota 55616
Phone (218) 834-8400 Fax (218) 834-8412
<http://www.co.lake.mn.us/>

2020 Food Service and Lodging Application

Notice to all applicants: Minnesota Statutes, section 270C.72, subd. 4, requires you to supply your Minnesota business tax identification number and your social security number. Minnesota Statutes, section 176.182 also requires information regarding workers' compensation insurance. All data submitted in this application are public data except the individual's social security number, which is private.

Establishment Information

Establishment Name: _____

Street _____

Address: _____

Establishment Mailing Address: _____

Establishment Phone number: _____

Contact Person (name & phone): _____

E-mail Address: _____

Emergency Contact (name & phone): _____

Owner Information

Check this box if same as establishment information.

Business/Corp.

Name: _____

Federal/MN _____

Tax ID# _____

Mailing Address _____

Telephone: _____

E-mail Address: _____

CHECK BOX WHERE LICENSE, RENEWALS AND NOTICES SHOULD BE SENT:

Owner Address Establishment Mailing Address

Please check each box that applies:

Water Supply Source: Municipal Private Well** (# of wells: _____) Surface Water (lake or holding tank)

You must submit a copy of MDH Certified Lab results to this office annually.

Sewage System: Municipal Private

Is your business seasonal? No Yes If yes: _____ to _____
Opening Date Closing Date

Worker's Compensation Information

Insurance Company Name: _____

Mailing Address: _____

Policy Number: _____

Dates of Coverage: _____ through _____

-OR-

I certify that I am not required to carry workers' compensation liability coverage because:

- I am a sole proprietor or partner and I have no employees.
- I have no employees who are covered by the workers' compensation law.

NOTE: Only employees exempt by statute (spouse, parent, and children) are not covered by the workers' compensation law.

For Office Use Only:			
License #:			
Risk:	H	M	L
Initials:			

COMPLETE THIS PAGE AND RETURN ALL 3 PAGES OF YOUR APPLICATION!

Enter and total all fees applicable to your business.

***Please note: refer to last year's license/application to determine your fee for this year if nothing has changed.**

Food Service Prep Level <i>(Please read the definitions on page 4 to determine appropriate risk level. Check only the highest applicable category.)</i> <input type="checkbox"/> \$415 High Risk – level 3 <input type="checkbox"/> \$285 Medium Risk – level 2 <input type="checkbox"/> \$155 Low Risk – level 1	\$
Food Manager Certificate # _____ Name _____ Exp. Date _____ Unless <u>you are</u> exempt, <u>you</u> must have current certified food manager!	
Alcohol Beverage Service <i>Check only the highest applicable category.</i> <input type="checkbox"/> \$71 Table Service (Beer/wine service only to customers seated at tables) <input type="checkbox"/> \$155 Full Bar Service (Alcoholic mixed drinks are served or beer/wine is served from a bar)	\$
Lodging Service, select only one: <input type="checkbox"/> Hotel : <input type="checkbox"/> Motel : <input type="checkbox"/> Resort : <input type="checkbox"/> Board & Lodging <i>For motels, hotels, resorts, boarding and lodging facilities only. Bed & breakfasts and vacation rental homes are not included in this section. Futons, daybeds or pull-out couches in any enclosed room count as a sleeping room even if they are not advertised as such.</i> \$162 lodging base fee +	\$ (base fee)
# of units (bedrooms/sleeping rooms): _____ X \$8.75 = (\$900 max for unit fee total)	\$ (unit fee)
Bed & Breakfast <i>If only breakfast is served to B&B guests only, complete just this section. If the B&B serves food to non-guests, or serves meals other than breakfast to guests or non-guests, complete this section and the food prep level section above.</i> \$196 Base Fee +	\$ (base fee)
# of units (bedrooms/sleeping rooms): _____ X \$8.75 =	\$ (unit fee)
Vacation Rental Home <i>Complete this section only. Do not complete above lodging or food service sections. Futons, daybeds or pull-out couches in any enclosed room count as a sleeping room even if they are not advertised as such.</i> \$270 base fee +	\$ (base fee)
# of units (bedrooms/sleeping rooms): _____ X \$27 =	\$ (unit fee)
Youth Camp <i>Complete this section only. Do not complete above lodging or food service sections.</i> \$225 flat fee – all youth camps _____ # of beds/maximum capacity (staff & campers) \$108 additional fee – youth camps that offer facilities to adult groups	\$
Mobile Food License, Seasonal Temporary Food Stand, Seasonal Permanent Food Stand \$155 flat fee * Please submit Menu with application.	\$
Food Catering License \$100 flat fee * See definition on last page.	\$
Pools and Spas \$196 (for first pool) \$125 (for first spa or wading pool) # of additional pools and/or spas-same site: _____ X \$125 Re-inspection fee \$135 (charged on-site at time of re-inspection)	\$ \$ \$ \$
CPO Name: _____ Certificate # _____ (Include a copy of CPO Certificate)	
TOTAL	\$



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COMPLETE AND SIGN THIS PAGE AND RETURN ALL 3 PAGES WITH YOUR APPLICATION!

**MAKE CHECK OR MONEY ORDER PAYABLE TO
LAKE COUNTY PUBLIC HEALTH**

***Or pay on line!* <http://www.co.lake.mn.us>**

Payment is due in full, with completed & signed application. Incomplete, unsigned or applications submitted without full payment will not be processed. They will be returned and subject to a late fee.

All Establishments

NOTE: ALL PAYMENTS DELIVERED TO THE LAKE COUNTY HEALTH AND HUMAN SERVICE CENTER OR POSTMARKED AFTER THE DUE DATE OF FRIDAY, JANUARY 31, 2020 WILL BE SUBJECT TO A LATE FEE. SEE ATTACHED LETTER FOR DETAILS.

Fee (from page 2): _____

Total due on or before Friday, January 31, 2020

I declare under the penalties of perjury and criminal liability for willfully making a false statement that this application is, to the best of my knowledge and belief, true, correct and complete.



Signature: _____ Date Signed: _____

**PLEASE DO NOT FORGET TO SIGN YOUR APPLICATION!
WE CANNOT PROCESS WITHOUT YOUR SIGNATURE.**

DEFINITIONS

RISK CATEGORIES

High-Risk (Level 3) – Any food & beverage service establishment that:

- Serves potentially hazardous foods that require extensive processing on the premises, including manual handling, cooling, reheating, or holding for service.
- Prepares foods several hours or days before service.
- Serves menu items that epidemiologic experience has demonstrated to be common vehicles of foodborne illness.

Examples: food service establishments that cool or thaw any food product, food establishments that have hot holding of food (i.e. soups, meat, side dishes), food service establishments with a salad bar, fast food restaurants, large full-service restaurants.

Medium-Risk (Level 2) - A food and beverage establishment that:

- Serves potentially hazardous foods but with minimal holding between prep and service.
- Serves foods, such as pizza, that require extensive handling followed by heat treatment.

Examples: beverage service establishments that serve only frozen pizzas made to order, lodging establishments with continental breakfasts that do not have hot-holding items such as eggs or breakfast meats.

Low-Risk (Level 1) - A food and beverage service establishment that is not a high-risk or medium risk establishment.

Examples: coffee shops with pre-packaged foods only.

Food Catering – Food establishment that prepares food under contract in support of an event with a predetermined guest list such as a reception, party, luncheon, conference, ceremony or trade show. A food establishment doing catering is responsible for maintaining control of food and ensuring the safety of the food from preparation to service to the consumer.

Mobile Food Unit - A fully-equipped food/beverage service that is vehicle-mounted and readily movable without disassembling. Operation is limited to 21 days annually at any one location.

Seasonal Temporary Stand – Food and beverage service establishment that is a food stand which is disassembled and moved from location to location, but which operates no more than 21 days annually at any one location.

Seasonal Permanent Stand – Food and beverage service establishment which is a permanent food service stand or building, but which operates no more than 21 days annually.

LODGING CATEGORIES

Bed and Breakfast – shall mean a lodging establishment that is located within an owner-occupied home or resident-managed home. Rooms are rented on a nightly basis. A continental to full-scale breakfast is served. If the establishment serves 10 or fewer persons, then domestic equipment is allowed. If there are 11 or more persons, then all provisions of commercial equipment meeting the standards of NSF International apply.

Boarding/Lodging House – shall mean every building or structure or enclosure, or any part thereof, used as, maintained as, or advertised as, or held out to be an enclosure where meals or lunches are furnished to five or more regular boarders, with sleeping accommodations, for periods of one week or more.

Hotel-Motel – shall mean a building, structure or enclosure, or any part thereof, kept, used as, maintained as, or advertised as, or held out to the public to be an enclosure where sleeping accommodations are furnished to the public and furnishing accommodations for periods of less than one week.

Lodging establishment – shall mean a hotel/motel, lodging/boarding house, resort, bed and breakfast, vacation rental home, bunkhouse, or similar facility where sleeping facilities are offered to the public.

Lodging per Unit – the number of bedrooms or sleeping rooms of a cottage, cabin, hotel, motel, resort, or other lodging establishment, or the number of beds in a dormitory. ***Futons, daybeds or pull-out couches in any enclosed room count as a sleeping room even if they are not advertised as such.***

LODGING CATEGORIES (CONTINUED)

Vacation rental home – Any home, cabin, condominium or similar building represented to the public as a place where sleeping accommodations are furnished to the public on a nightly, weekly and for less than thirty-days basis for compensation and is not a bed and breakfast, resort, hotel or motel.

Youth Camp - A parcel or parcels of land with permanent buildings, tents or other structures together with appurtenances thereon, established or maintained as living quarters where both food and lodging or the facilities therefore are provided for ten or more people, operated continuously for a period of five days or more each year for educational, recreational or vacation purposes, and the use of the camps if offered to a minor free of charge or for payment of a fee.

Resort – shall mean any building, structure, enclosure, or any part thereof, located on, or on property neighboring any lake, stream, skiing or hunting area for purposes of providing convenient access thereto, kept, used, maintained or advertised as, or held out to the public to be an enclosure where sleeping accommodations are furnished to the public and primarily to those seeking recreation, for periods of one day, one week or longer, and having for rent five or more cottages, rooms or enclosures.