

**LAKE COUNTY HEALTH AND HUMAN SERVICES
ADVISORY COMMITTEE MEETING MINUTES**

July 27, 2016

In Attendance: Roxanne Lillis, Marlys Wisch, Susan Hilliard, Commissioner Pete Walsh, Carie Larson

Excused/Absent: Isabella Spencer, Jan O'Donnell

Other: Lisa Hanson, LCHHS Director; Dan Jones, LCHHS Fiscal Supervisor

Meeting called to order by Roxanne with a quorum at 9:02 a.m.

1. Introductions
2. Approve today's Agenda. Motion by Carie, second by Marlys. **Motion Passed.** Approve May 25, 2016 meeting minutes. Motion by Susan, second by Marlys. **Motion Passed.**
3. 2016/2017 Budget Presentation by Dan Jones, LCHHS Fiscal Supervisor. Reviewed Fact Sheet that was handed out during the meeting. The overall LCHHS budget is just over \$6.9 million dollars; almost \$2.5 million is Region III money (LCHHS is the fiscal host of Region III). The Committee was asked for budget input but no one had any suggestions. Mr. Jones left the meeting after his presentation.
4. Membership: Two applications for membership to the Local MH Task Force were approved by this Committee in May; the Task Force has yet to approve the membership applications despite having been on the Agenda and a quorum being present. It will be put on their Agenda for the August meeting.
5. The Local MH Task Force seems to continue to struggle with knowing what their duties are (see May 9th meeting minutes), despite the strategic planning session last year, reviewing their Bylaws and accessing the LAC Handbook. They also approved purchasing supplies at their June meeting. Since the request was received by LCHHS after the Advisory Committee's May meeting, the request was not approved prior to the items being ordered. The order needed to be placed right away since the items were for Heritage Days, Bay Days and the Fair. Funding Request procedures will be added to the Local MH Task Force Agenda and the Public Health Task Force Agenda. That way everyone knows the process. Motion by Marlys and second by Carie to approve the purchase of the Local MH Task Force's request to purchase stickers in the amount of \$56.73. **Motion Passed.** The Committee would like each Task Force to put their budget expenditures in their meeting minutes. Then everyone will know how much has been spent.
6. The Fun Fridays "crew" was helpful in cleaning up the garden by the Waterfront Center.
7. Topics and Speakers: Lisa will try to arrange for an internet safety presentation for the September meeting; Roxanne will try to arrange a Ruby's Pantry presentation for the November meeting.
8. Reminder that the LCHHS Joint meeting will be held on Wednesday, August 17th at 9:30 a.m. in the Split Rock River Room. Agendas will be sent out next week.
9. No updates from the Local Mental Health Task Force or Public Health Task Force.

Motion by Carie and second by Susan to adjourn meeting at 10:09 a.m. **Motion Passed.**

The next Advisory Committee meeting will be held on **Wednesday, September 28, 2016, at 9 a.m. at Lake County Health and Human Services.**

Respectfully submitted by Trisha Jones, LCHHS