

**LAKE COUNTY HEALTH AND HUMAN SERVICES
ADVISORY COMMITTEE MEETING MINUTES**

September 23, 2015

In Attendance: Isabella Spencer, Jan O'Donnell, Carie Larson, Commissioner Pete Walsh

Excused/Absent: Melissa Frohrip, Roxanne Lillis

Meeting called to order with a quorum at 9:01 a.m.

1. Approve Agenda and August 17, 2015 minutes. Motion by Billie, second by Jan. **Motion Passed**
2. Approve a temporary leave of absence from the LC Local Mental Health Task Force for Wendi Eliason. Motion by Billie, second by Jan. **Motion Passed**
3. Local MH Task Force Update by Billie: They have been busy. Booya Festival went great. Gave out informational "pouches". The pouches are almost all gone. Mental Health Minnesota presentation will be on October 12th at 11:15 a.m. in the LEC. There will be two speakers. All Task Force and Committee Members are invited to attend.
4. Public Health Task Force Update: Jan did not attend the last meeting, which was in Fall Lake. At lot of others attended though - it was well received. They had a discussion on strategic planning. They are also having a special meeting in November to discuss 2016 meeting dates and strategic planning outcomes. Billie asked Vickie how it went to meet in a different location. Vickie said it went well, a lot of people carpooled. Jan said that they hope to post it in the newspaper so they will have more attendance from citizens. Vickie said that at the Fall Lake meeting they discussed e-cigarettes again. They are trying to arrange for more presentations to the County Board on the subject and also the "sampling loophole". Doc Clifford drafted a letter to the County Board. Per Commissioner Walsh, the County Board is waiting for the State to take the lead. Vickie said they also discussed the Cook County dairy farm that is not currently being inspected, along with the Task Force's putting monthly educational articles in the paper. Possibly calling it "Health Lake County". Vickie will meet w/ Tracy (SHIP Coordinator) and Michelle to discuss publications. They are also looking to be involved in community education through the new radio station in our community (we have the County Administrator's approval) and possibly the one in Ely.
5. Discussion on not having July meetings because of low attendance. Maybe have a meeting in October instead?
6. Vickie handed out the Strategic Planning notes for the two task forces. We fixed a few errors (Trisha will email Barb the changes). There were two of themes present for every group: they all want to understand their function and communication is lacking and not clearly defined. The Advisory Committee will look into summarizing all activities for the groups and presenting them to the Board (either in person (get on the agenda) or via mail).
7. LCHHS update by Vickie: We have been approved for public health electronic records. We are working with neighboring Counties to have the same system, training, shared costs, etc. The total cost of the system was drastically below what we budgeted. Annual maintenance cost is approximately \$12,000. The Mental Health worker will also be able to utilize this system. The Lake County Board also approved electronic records for Child Support. It will be very inexpensive since we already have the provider for Income Maintenance. Kickoff has already started! Mental Health funding has also changed-they are using a new formula that looks at Regional square miles, population and a "base". So our funding for the Region has increased. By January 2017, the entire State (including rural areas) will have mental health services available 24/7 and increased funding to help hire staff, although we have a shortage of mental providers. Vickie is working on a Silver Bay security plan, which has been

mandated by the State (IRS and Social Security Administration data). The Two Harbors policy is done. There are lots of keys floating around in Silver Bay. LCHHS pays for the space in Silver Bay. We are no longer taking fines and are closed on Fridays. They are working on hiring someone for Silver Bay. LCHHS staff and Mary have been rotating who is sent to cover the front desk in Silver Bay. Hopefully the position will be filled in October. Tomorrow they will re-key the reception area and social worker offices. Shredding in Two Harbors is done by a shredding company now, not the DAC. The smaller shredders didn't work well. It's only \$15 per month per bin for shredding. Per Commissioner Walsh, Ruby's Pantry needs more people to buy shares. They are at 140 shares, but need to be at least 200. It is \$20 per share.

Motion to adjourn at 9:53 a.m. by Billie and second by Jan. **Motion Carried**

The next Advisory Committee meeting will be held on **Wednesday, November 25, 2015, at 9 a.m. at the Lake County Service Center, Two Harbors.**

Respectfully submitted by Trisha Jones, LCHHS