

**LAKE COUNTY HEALTH AND HUMAN SERVICES
ADVISORY COMMITTEE SPECIAL MEETING MINUTES**

August 17, 2015

In Attendance: Roxanne Lillis, Isabella Spencer, Melissa Frohrip, Jan O'Donnell, Carie Larson

Excused/Absent: Commissioner Walsh

Meeting called to order with a quorum at 9:04 a.m.

1. Approve Agenda and July 22, 2015 minutes. Motion by Billie, second by Melissa. **Motion Passed**
2. Presentation on proposed 2016 Budget from Dan Jones, LCHHS Fiscal and Child Support Supervisor (with attachments):
 - A. Discussed how budget is put together (RFP's and allocations)
 - B. Detailed how much mental health funding is dispersed
 - C. There will be more oversight of providers by the County
 - D. Using a performance based system/looking at outcomes
 - E. Public Health Department receives a lot of grant funding
 - F. No levy increase - seventh year in a row!
 - G. LCHHS works hard on billing to receive reimbursements. A lot of other counties give up.
 - H. Admin Team helps to prepare the budget and then it goes to the County Board for approval.
 - I. How do we adjust when things "go bad"? LCHHS usually has open positions. Plus we have a substantial amount of reserves for out-of-home-placements.
 - J. Age Wave discussion: what is LCHHS doing? We added a position to the Social Services Unit. The position was vacated recently and we are trying to hire. Having a difficult time finding a PHN, so we are looking to change it to a Social Worker position to have more qualified applicants. We also added a second Supervisor to the Social Services unit and that has been a great improvement. We try to support our staff so that they want to stay employed at Lake County.
 - K. Public Health is mandated to go paperless. We are working on this right now. We are working as a Region so we can all have the same system and will be able to support each other. Possibly share staff and resources. Also a cost saver.
 - L. The Board also may ask LCHHS to add items into their budget (i.e., Food Shelf donation).
 - M. In 2013, there was \$25 million in economic activity from LCHHS staff.
 - N. MN Statute states that the Advisory Committee needs to be informed and involved in Health and Human Services budget preparations.
 - O. The Advisory Committee was very appreciative that the proposed budget was shared w/ them.
 - P. We want the Committee's input. Jan: Age Wave-we need to have more conversations about it and Lake County needs to be proactive. LCHHS has increased the monies to NSAP and Community Partners. Roxi: we need more daycare and foster care providers in Lake County. Also need for night, weekend and respite providers.
3. Motion to adjourn at 10:05 a.m. by Billie and second by Jan. **Motion Carried**

The Joint Meeting will be held on **August 19th at 9:30 a.m. at the Lake County Service Center.**

The next Advisory Committee meeting will be held on **Wednesday, September 23, 2015, at 9 a.m. at the Lake County Service Center, Two Harbors.**

Respectfully submitted by Trisha Jones, LCHHS