

**LAKE COUNTY HEALTH AND HUMAN SERVICES
ADVISORY COMMITTEE MEETING MINUTES**

November 18, 2013

In Attendance: Jan O'Donnell, Laura Nechanicky, Roxanne Lillis, Vickie Thompson, Adelia Kindstrand, Melissa Frohrip

Other: LCHHS Local Mental Health Task Force Members: Karen Saari, Dolly Wood, Wendi Eliason
HDC – Laura Olson

Excused/Absent: Commissioner Jones (excused), Jayne Fragale, Carie Larson

The meeting was called to order by Chair Lillis at 10:32 a.m.

1. Additions/deletions to agenda: Dan Jones will speak at the January 2014 meeting; Add Resolution to Extend Task Force Membership Appointments.
Motion by Nechanicky and a second by Kindstrand to approve today's revised Agenda and September 16, 2013 Meeting Minutes. Motion Carried.
2. Presentations:
 - a. Laura Olson, HDC (employment connection)
 - b. Melissa Frohrip, AEOA (housing, emergencies, employment and training, MNSure navigation)
3. Membership Efforts: No appointments/updates at this time.
4. Topics and speakers:
 - a. January meeting: Dan Jones, LCHHS - Budget
 - b. Other topics/speakers: Veteran's Home in Silver Bay, Food Shelf/SNAP Program, Lake Superior Task Force, Internet Protection (including money and children), Northshore Area Partners, Community Partners, Fiber Updates, Lake County Commissioners, SHIP Coordinator, Michelle Backes-Fogelberg, LCHHS (Public Health), Jeni Torgerson, LCHHS (Health Care), more in-depth housing discussions/presentations, Region III Crisis Stabilization Center, Child Support (paperless office), Jessica Crowley (MNSure), Ruby's Pantry in Silver Bay, AEOA (food shelf).
5. Local Mental Health Task Force Update (Laura): The Local MH Task Force approved the membership extension Resolution with the exception of removing Victoria Morrison and Rob Laska from the membership approval list.
 - a. Billie Spencer was elected as Chair, Lisa Schreyer was elected as Vice-Chair and Jennifer Havlick was elected as Secretary of the Task Force.
 - b. Meeting schedule for 2014 was set as follows: Local MH Task Force will meet the second Monday of every month from 9 a.m. - 10:30 a.m. First meeting is at LCHHS on January 13, 2014. At this meeting, the Task Force will choose meeting site for every meeting.
6. Public Health Task Force (Jan): The PH Task Force approved the membership Resolution extension. They also discussed meeting topics/agenda items.

- a. Jan O'Donnell was elected as Chair and Thomas Clifford was elected as Vice-Chair of the Task Force.
 - b. Meeting schedule was set as follows: PH Task Force will meet the second Monday of every other month from 2 p.m. - 4 p.m. First meeting is at LCHHS on January 13, 2014. At this meeting, the Task Force will choose meeting site for every meeting (possibly to include Fall Lake and Silver Bay).
7. Motion by Laura and second by Jan to approve revised Resolution to Extend LC Local Mental Health Task Force membership through December 31, 2014. Motion Carried.
 8. Motion by Laura and second by Adelia to approve Resolution to Extend LC Public Health Task Force membership through December 31, 2014. Motion Carried.
 9. Discussion regarding the 2014 meeting schedule for the Advisory Committee. The Advisory Committee will meet the fourth Wednesday, every other month, from 9 a.m. - 10:30 a.m. The first meeting is on January 22, 2014. Meeting locations will be discussed at this meeting.

Motion by Melissa and second by Adelia to adjourn meeting at 12:07 p.m. Motion Carried.

Respectfully submitted by Trisha Jones, Executive Assistant