

**LAKE COUNTY HEALTH AND HUMAN SERVICES
ADVISORY COMMITTEE MEETING MINUTES**

SPECIAL MEETING

February 5, 2015

In Attendance: Roxanne Lillis, Commissioner Pete Walsh, Jan O'Donnell, Isabella Spencer, Melissa Frohrip

Excused/Absent: Carie Larson

Others Present: Vickie L. Thompson, LCHHS

The meeting began with a quorum at 10:01 a.m.

1. Nomination from Jan and a second from Melissa to keep Roxanne Lillis as Chair and Carie Larson as Vice Chair of the Advisory Committee. Motion passed.
2. Motion by Jan and a second from Melissa to appoint the Local MH Task Force as presented. Motion passed.
3. Motion by Billie and a second from Melissa to appoint the Public Health Task Force as presented. Motion passed.
4. Motion by Billie and a second from Melissa to approve the 2015 meeting schedule. Motion passed.
5. Motion by Melissa and a second from Billie to approve today's agenda, September 25, 2014, November 26, 2014 and January 28, 2015 meeting minutes. Motion passed.
6. Motion by Billie and a second from Melissa to approve a \$500.00 budget for the Lake County Local MH Task Force and Public Health Task Force. Motion passed.
7. Bylaws discussion. Roxanne would like to incorporate into the bylaws the ability to vote via phone conference or email. Trisha will email the Lake County Attorney for her opinion and possible wording.
 - a) Jan stated that the PH Task Force will be having a strategic planning meeting in March. They will discuss the possibility of creating a mission statement for their bylaws.

Motion by Melissa and a second from Billie to adjourn at 10:12 a.m.

The next LCHHS Advisory Committee meeting will be held on Wednesday, March 25, 2015 at 9 a.m. at the Lake County Service Center, Two Harbors.

Respectfully submitted by Trisha Jones, LCHHS