

LAKE COUNTY JAIL—VOLUNTEER APPLICATION

Full Name

_____ (_____)
Last **First** **Middle** **Maiden or other names ever used**

Date of Birth _____ **Driver License #** _____

Home Address _____

How long have you lived in Lake Co? _____

List any other states you have resided in _____

Main Phone # _____ **Work/Cell phone #** _____

Occupation and/or Place of Employment _____

Emergency Contact: Name _____ **Phone** _____

Address _____ **Relationship** _____

Which jail program would you like to volunteer for? _____

Please explain why you want to become a volunteer. _____

Who referred you to the Lake County Jail Program Office? _____

Have you ever been convicted of a crime? _____ **If so, please give details** _____

Have you been confined in the Lake County Jail? _____ **Other Jail?** _____

If so, when _____ **Are you currently on probation or parole?** _____

I hereby declare that the above information is true and correct to the best of my knowledge. Further, I authorize the Lake County Sheriff's Dept to conduct a criminal history background check. The result of the check will be held as private information.

Signature

Date

Return to: Lake County Jail
613 3rd Ave.
Two Harbors, MN 55616

LAKE COUNTY JAIL VOLUNTEER PROCEDURES

Before you can become a volunteer for the Lake County Jail, there are established procedures to follow. The purpose of these procedures are:

- To give you information about the jail, its programs and to help you decide if you want to become a jail volunteer.
- To give staff an opportunity to know that you are suitable and reliable for the program you will be volunteering for.
- To give you a brief introduction to some of the basic skills involved in working with inmates.

APPLICATION

As a prospective volunteer, you will be furnished with an application which is to be completed and returned to the Program Manager.

SCREENING

After you have completed and returned your application, the program staff will check your criminal history. You will then be interviewed to determine your motivation and suitability.

Special approval must be granted by the Jail Administrator if any of the following conditions exist:

- If you have been incarcerated in the past.
- If you are on probation or parole
- If you are awaiting court for criminal charges

ORIENTATION

At the time your interview, you will be advised of the Lake County Jail rules and regulations and be given a tour of the jail. You will be given a volunteer handbook and a contract agreement stating you understand and are willing to follow the jail rules of conduct for volunteers.

The Lake County Jail staff would like to thank you for your interest in becoming a volunteer. Your help does make a difference.