

**OFFICIAL PROCEEDINGS  
OF THE COUNTY BOARD  
LAKE COUNTY, MINNESOTA**

Tuesday, June 23, 2020. Lake County Board of Commissioners' meeting convened at 2:00 PM, held as a virtual meeting by remote video conference and in the Lake County Service Center, Split Rock River Room (SRRR), 616 Third Ave, Two Harbors, Minnesota. At virtual meetings of the County Board, all board actions are by roll call vote. Roll is called for each voting member, for each resolution. Unless otherwise stated, all actions have been approved by unanimous yea vote.

Board members present in the SRRR: District 5 Commissioner Rich Sve, District 2 Commissioner Derrick "Rick" L. Goutermont, District 1 Commissioner Peter R. Walsh. Board members present by remote video conference: District 3 Commissioner Richard "Rick" C. Hogenson and District 4 Commissioner Jeremy M. Hurd. Board Members Absent: None

Also present in the SRRR: County Sheriff Carey G. Johnson, County Auditor Linda K. Libal, County Recorder Lori D. Ekstrom, and County Administrator Matthew J. Huddleston. Also present by remote video: Clerk of the Board Laurel D. Buchanan, Emergency Manager BJ Kohlstedt, and Lake County Health & Human Services (LCHHS) Director Lisa B. Hanson.

The meeting was made available to the public to join remotely by telephone by dialing 1-888-742-5095 and entering Participant Code: 7635925916. In-person attendance is not allowed at this time. Lake County buildings are closed to the public due to the Novel Coronavirus Disease (COVID-19) pandemic. Board Chairperson Rich Sve called the meeting to order at 2:00 PM. Public Comments will not be heard during the board meeting during this time of closure. There will be opportunity for provide Public Comments over the telephone during public hearings. Written comments are welcome and may be submitted in writing by email to [clerk.board@co.lake.mn.us](mailto:clerk.board@co.lake.mn.us) or by United States Postal Service (USPS) mail addressed to Lake County Service Center, Attn: County Administrator Matthew Huddleston, 616 Third Avenue, Two Harbors, Minnesota 55616.

MOTION WALSH, SECOND GOUTERMONT: 01 – Approval of the agenda. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

Board Chairperson Rich Sve requested a weekly update on the COVID-19 pandemic. Lake County Emergency Manager BJ Kohlstedt provided current statistics as tracked by the Minnesota Department of Health (MDH). Community spread infection is common. Many people infected by the novel coronavirus have reported that they do not know how, when, where or from whom they contracted the virus. LCHHS Director Hanson provided COVID-19 statistics globally and nationwide. Ms. Kohlstedt and Ms. Hanson answered questions about trends in COVID-19 testing and test results. County Administrator Matthew Huddleston advised that legislative efforts to get federal "Coronavirus Aid, Relief, and Economic Security Act" (CARES Act) dollars out to local governments failed last week. With this legislative inaction, we are uncertain if or when these funds will be distributed to counties and cities. CARES task force committees may be formed by local jurisdictions. Other counties in Northeastern Minnesota are in the same situation. Ms. Kohlstedt advised that Federal Emergency Management Agency (FEMA) Public Assistance (PA) will be sought first before seeking reimbursement from funds from the CARES Act. Board Chairperson Sve advised that Association of Minnesota Counties (AMC) guidelines on reimbursables will be provided post-haste. Administrator Huddleston advised that a press release is going out today to announce that Lake County government buildings are transitioning to limited public access status, allowing residents to enter county government offices by appointment only. People in need of county services are asked to contact departments directly for appointments. All doors on county buildings will remain locked. A county employee will meet visitors with an appointment at a designated entry. Visitors are asked to self-screen for COVID-19 symptoms prior to visiting. If experiencing any COVID-19 symptoms, do not enter the facilities. Wearing a mask is strongly encouraged when entering county facilities and while in contact with staff. All visitors must also adhere to physical distancing standards. Residents are encouraged to conduct business remotely via telephone, email or drop box whenever possible. Lake County Recorder Lori Ekstrom and Emergency Manager BJ Kohlstedt left the meeting at 2:55 PM.

MOTION GOUTERMONT, SECOND WALSH: 02 – Approve Consent Agenda as presented.

1. Approve Board of Commissioners' meeting minutes of June 9, 2020.
2. Approve Health and Human Services claims payments in the following amounts:
  - a. Administrative payments \$ 36,034.91
  - b. Region III Adult Behavioral Health Initiative payments \$ 129,762.76
3. Adopt the findings of the Planning Commission for I-20-005, Joe and Theresa Hansen.
4. Adopt the findings of the Planning Commission for I-20-006, Jenni and Justin Viken.
5. Adopt the findings of the Planning Commission for I-20-007, Nathan Hoffman.
6. Adopt the findings of the Planning Commission for I-20-008, Ruth Schmidt-Baeumler.
7. Adopt the findings of the Planning Commission for I-20-009, Nathan Hoffman.
8. Award CP-888-002-001, CP-888-004-001, CP-888-005-001, CP-888-007-001, CP-888-009-001, CP-888-024-001, & CP-888-701-001 bid to the lowest responsible bidder, Asphalt Surface Technologies Corporation a.k.a. Astech Corp., in the amount of \$697,551.26 for the 2020 chip seal, fog sealing and crackfilling contract funded by transportation sales tax and authorize Board Chair to sign construction contract pending County Attorney review.
9. Award CP 019-182-001 & CP 019-183-001 to the lowest responsible bidder, KGM Contractors, Inc., in the amount of \$1,397,556.58 for reclamation of County Road 182 (Fall Lake Rd.) and County Road 183 (Moose Lake Rd.) funded by transportation sales tax and authorize Board Chair to sign construction contract pending County Attorney review.
10. Award CSP-020-001 to the lowest responsible bidder, Northland Constructors of Duluth, Inc., in the amount of \$349,244.00 for 2020 crushing aggregate and authorize Board Chair to sign construction contract pending County Attorney review.
11. Authorize Interim Highway Department Head to sign Frontier Communications utility permit along and crossing County State Aid Highway #3.
12. Authorize Interim Highway Department Head to sign Frontier Communications utility permit along and crossing County Road #124.
13. Authorize Interim Highway Department Head to sign Minnesota Power utility permit along and crossing County State Aid Highway #11.
14. Authorize Interim Highway Department Head to sign Minnesota Power utility permit along and crossing County Road #111.

15. Approve and authorize Interim Highway Department Head to sign Cooperative Maintenance Agreement between St. Louis County and Lake County for maintenance by St. Louis County for .1 miles of Old North Shore Rd and .6 miles of Shilhon Road.
16. Authorize Highway Department to bid Project SAP-038-600-018, improvement on Cloquet Lake Road in conjunction with Fall Lake Township and St. Louis County, pending receipt of wetland permits.
17. Approve the applications and authorize the Board Chair to sign the Agreement documents, for the 2020 White Iron Chain of Lakes / WICOLA II Hazardous Fuels Reduction and Trapper’s Landing Wildfire Fuel Reduction Grants.
18. Approve Land Commissioner to sign “State of Minnesota Grant Contract” for \$1.3 million to be used on Prospectors Loop ATV Trail. Funding is from Minnesota DNR ATV Account Grant Program.
19. Approve the Land Commissioner to sign required leases related to the Prospectors ATV Trail.
20. Approve a two-day temporary on-sale liquor permit for Finland Fire & Rescue for the dates of July 18 and 19, 2020 at the softball field located at 6866 Cramer Rd, Finland, Minnesota. Contingent on the filing of necessary paperwork and payment of applicable fees. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION HURD, SECOND HOGENSON: 03 – Approve the 67-day temporary appointment of Cameron Mackey, Grounds Maintenance Worker for Facilities Department, at \$13.00 per hour effective June 24, 2020. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION WALSH, SECOND GOUTERMONT: 04 – Approve the 2020-2022 Non-Represented Board Resolution. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION GOUTERMONT, SECOND WALSH: 05 – Request to Waive Property Tax Late Payment Penalty forms were completed and submitted by the taxpayers listed in this resolution. These requests were compiled by the County Auditor’s Office and forwarded to the County Board of Commissioners for review and board action. The County Board has reviewed each request on a case-by-case hardship basis, and hereby authorizes waiving of property tax late payment penalties through July 15, 2020, for property tax late payment penalties incurred in first half 2020, for the following cases:

<b>Taxpayers</b>	<b>Parcel Identification Numbers</b>
Aae, Giselle M.	23-7648-01060; 23-7648-01070
Brokl, Richard T. and Lois M.	24-5720-30010
Poshak, Linda C.	28-6311-29257; 28-6311-29098; 28-6311-29116; 28-6311-29115; 28-6311-29075; 28-6311-20865; 28-6311-20860; 28-6311-29092; 28-6311-29106
Tedrick, Suzette	28-6311-29850; 28-6311-32070

Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION HOGENSON, SECOND HURD: 06 – Set the County Attorney 2020 salary at \$105,000 and 2020 Health Care Saving Plan contribution at \$2,000. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION HURD, SECOND WALSH: 07 – Set the County Auditor 2020 salary at \$86,500 and 2020 Health Care Saving Plan contribution at \$2,000. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION HOGENSON, SECOND HURD: 08 – Set the County Recorder 2020 salary at \$72,000 and 2020 Health Care Saving Plan contribution at \$2,000. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION HURD, SECOND WALSH: 09 – Set the County Sheriff 2020 salary at \$102,750 and 2020 Health Care Saving Plan contribution at \$2,000. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION GOUTERMONT, SECOND HOGENSON: 10 – Approve the recruitment for one full-time Human Services Technician. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Absent: None. Motion carried.

MOTION WALSH, SECOND GOUTERMONT: 11 – Adjourn County Board of Commissioners meeting at 3:22 PM. Yea: Walsh, Goutermont, Hogenson, Hurd, Sve. Nay: None. Motion carried.

The Lake County Board of Commissioners will meet on Tuesday, June 30, 2020, at 1:00 pm in the Lake County Highway Department facility conference room, 1513 Highway 2, Two Harbors, Minnesota. The purpose of the meeting is for a Strategic Planning Session. To join the meeting by telephone, dial 1-888-742-5095. When prompted, enter this Participant Code: 7635925916. This option allows the public to join the meeting remotely. In-person attendance is not allowed at this time due to the Novel Coronavirus Disease (COVID-19) pandemic. In the first phase of the Lake County reopening plan, the public may be allowed into our facilities by appointment only.

The Lake County Board of Commissioners will convene for the following meetings to be held at the Lake County Service Center, Split Rock River Room, 616 Third Avenue, Two Harbors, Minnesota.

- Agenda meeting at 2:00 PM on Tuesday, July 7, 2020.
- Regular meeting at 2:00 PM on Tuesday, July 14, 2020.

ATTEST:

Laurel D. Buchanan  
Clerk of the Board

Rich Sve, Board Chairperson  
Lake County Board of Commissioners