

ACTION ITEMS

July 14, 2020

CONSENT AGENDA:

1. Approve Board of Commissioners' meeting minutes of June 23, 2020.
2. Approve Health and Human Services claims payments in the following amounts:
 - a. Administrative payments \$ 96,180.28
 - b. Region III Adult Behavioral Health Initiative payments \$ 71,995.09
3. Approve the appointments of Mike Rowlee and Crystal Nykiel as Lake County representatives to the Radio Users Committee of the Minnesota Emergency Communications Board (NECB). (Correspondence 1, Lake County Emergency Management)
4. Authorize the purchase of Cabin Cast message and promotional materials including; water bottles, bobbers, key floats & etc. from Wildlife Forever for \$10,538.29. These purchases will be funded through the Minnesota Counties Program Aid for Aquatic Invasive Species Prevention Fund. (Correspondence 2, Lake County Environmental Services Department)
5. Approve the following appointments as election judges for Unorganized Territory #1: Mary Jane Vandeneuvel, Amy Gardner, Susan From. (Correspondence 4, Lake County Auditor's Office)
6. Approve the following appointments as elections judges for Unorganized Territory #2.
 - Precinct #1: Jo Ann Rossetter, Carol Jackson, Delores Jackson
 - Precinct #2: Marllys Wisch, Raymond Hermanson, Rosemary Guiney, Bonnie Phipps, Julie Stewart
 - Precinct #3: Jan Swanson, Mary Joy Wahlberg (Primary), Normand Bourdage, Roxanne Farley (General)
 - Precinct #4: Carol Swanson, Gerry Graden, Paul Beckey, Mary Joy Wahlberg
(Correspondence 4, Lake County Auditor's Office)
7. Approve the following appointments for alternate election judges: Marcia Nieman, Daniel Schleeter, William Ortman, Vicki Stroozas. (Correspondence 4, Lake County Auditor's Office)
8. Approve the wages of election judges as follows: head judge \$12.50/hour; other election judges \$11.50/hour; alternate judges \$46 (Four-hour minimum at \$11.50/hour). (Correspondence 4, Lake County Auditor's Office)
9. Amend May 26, 2020 Minutes Motion 03 Item 12: Authorize Highway Department purchase of a four-ton asphalt hot box trailer from Falcon Asphalt Repair Equipment (through State CPV Contract P-961(5)) at a cost up to \$22,626.00 plus delivery if applicable to Authorize Highway Department purchase of a Falcon four-ton single burner hot box trailer from Laursen Asphalt Repair Equipment at a cost up to \$21,500.00 plus delivery if applicable. (Correspondence 5, Lake County Highway Department)

10. Authorize Highway Department purchase of a Massey Furgeson MF4710 PFA Cab Deluxe with 60" Side Rotary with Combo Lift (through State Contract) at a cost up to \$75,527.00 plus delivery if applicable. (Correspondence 5, Lake County Highway Department)
11. Authorize Interim Highway Department Head to sign City of Two Harbors Miscellaneous Work Within the Right-Of-Way permit along and crossing 6th and 7th Street, Two Harbors, MN. (Correspondence 5, Lake County Highway Department)
12. Accept quote from Red Maple Drywall LLC in the amount of \$13,780.00 (quote dated June 30, 2020), which is the low bid for plaster / drywall repair and paint for the County Auditor's Office Remodel Project, and authorize payment in the sum of \$6,894.50 to Red Maple Drywall LLC for 50% down payment, utilizing capital outlay funds for the Lake County Courthouse. (Correspondence 12, Lake County Facilities Maintenance Department)
13. Accept quote from Mudek Flooring Inc in the amount of \$8,360.00 (quote dated June 30, 2020), which is the low bid for new carpet for the County Auditor's Office Remodel Project, and authorize payment in the sum of \$4,180.00 to Mudek Flooring Inc for 50% down payment, utilizing capital outlay funds for the Lake County Courthouse. (Correspondence 12, Lake County Facilities Maintenance Department)
14. Cost of materials for lighting conversion to LED and trim work repair for the County Auditor's Office Remodel Project, not to exceed \$2,000.00, utilizing capital outlay funds for the Lake County Courthouse. (Correspondence 12, Lake County Facilities Maintenance Department)
15. Approve resolution for Land Sale as follows: BE IT RESOLVED, that all parcels of tax-forfeited land listed on 2020-01 Land Sale List of Tax-Forfeited Land having been classified as non-conservation; that the basic sale price of each parcel on 2020-01 Land Sale List of Tax-Forfeited Land, be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held October 30th, 2020 at 10:00 AM by the Lake County Auditor at the Lake County Courthouse, for not less than the basic sale price; and that all sales shall be full payment or on the terms set forth in 2020-01 Land Sale List of Tax-Forfeited Land. (Land Sale, Draft list, Date/time and location of the sale may change. Land Commissioner Nate Eide is going to look into online bidding option.) (Correspondence 7, Lake County Forestry Department)
16. Approve resolution for the Minnesota Department of Transportation (MnDOT) Limited Use Permit as follows:
 - WHEREAS, Lake County is the administrator of the Split Rock Wilds bike trail; and
 - WHEREAS, Split Rock Wilds trail related activities will need to use an MNDOT tower right of way.
 - BE IT THEREFORE RESOLOLVED, that Lake County, as the trail sponsor, has the responsibility for the maintenance and repair of the access as depicted on the attached map and authorized execution of the Limited Use Permit between Lake County and the Commissioner of Transportation, State of Minnesota.(Correspondence 9, Lake County Forestry Department)

17. Approve resolution for the Minnesota Department of Natural Resources (MNDNR) Parks & Trails Legacy (PTL) Grant Application.

BE IT RESOLVED that Lake County has the legal public authority to sponsor a grant funding request associated with Split Rock Wilds Phase 2 (PROJECT), which has been previously designated by the Greater Minnesota Regional Park and Trail Commission (COMMISSION) as a regional park or trail.

BE IT FURTHER RESOLVED that as we are fully aware of the information provided in the funding request, including any non-state match and other long-term commitments (as defined in the funding request), related master plan and any supporting information as submitted.

BE IT RESOLVED that, if selected for funding by the COMMISSION, Lake County shall act as legal sponsor for the PROJECT contained in the Department of Natural Resources (DNR) Parks & Trails Legacy Grant Application (STATE'S GRANT APPLICATION) and that Nathan Eide, Land Commissioner, is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the applicant.

BE IT FURTHER RESOLVED that the APPLICANT has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the funding request and therefore, also in the STATE'S GRANT APPLICATION.

BE IT FURTHER RESOLVED that the APPLICANT has or will acquire fee title or permanent easement over the land described in the funding request and therefore, also in the STATE'S GRANT APPLICATION for regional parks and has or will acquire fee title, perpetual easement or a minimum of a 20-year lease over the land described in the funding request and therefore, also in the STATE'S GRANT APPLICATION for regional trails.

BE IT FURTHER RESOLVED that, upon approval of its application by the state, the applicant may enter into an agreement with the State of Minnesota for the above-referenced project, and that the applicant certifies that it will comply with all applicable laws and regulations as stated in the grant contract including committing to maintain the trail for a period of no less than 20 years and providing a perpetual easement for recreational trail purposes on all lands acquired for trail use.

NOW, THEREFORE BE IT RESOLVED that LAND COMMISSIONER is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant. (Correspondence 8, Lake County Forestry Department)

18. Approve County Assessor request for abatement of 2019 classification, for taxes payable 2020. The property is a campground revalued and classified as Commercial for assessment 2019, taxes payable 2020. Owner appealed the 2020 classification, for taxes payable 2021, and was granted Commercial Seasonal Residential Recreational classification. This request is retroactive to the change in assessment classification for Wagon Wheel Campsites, Inc., Parcel ID 25-5211-21330. (Correspondence 13, Lake County Assessor's Office)

19. Approve County Assessor request for abatement of 2020 classification, for taxes payable 2021. The property is a wholly owned Superior Shores condo unit that is not rented. Classification would revert to Non-Commercial Seasonal Residential Recreational for Rudy (Dan) Luther, Parcel ID 29-5353-28000. (Correspondence 14, Lake County Assessor's Office)
20. Approve County Assessor request for abatement of 2020 classification, for taxes payable 2021. The property is a wholly owned Superior Shores condo unit that is not rented. Classification would revert to Non-Commercial Seasonal Residential Recreational for Dianne Wulff, Parcel ID 29-5353-26000. (Correspondence 15, Lake County Assessor's Office)
21. Authorize payment in the amount of \$44,310.00 to the Minnesota Department of Natural Resources (MN DNR) for Prospectors Trail Lease upon final approval and signature of MN DNR Lease # LMIS010374. Payment will be refunded with grant and bonding money. (Correspondence 16, Lake County Forestry Department)
22. Authorize payment in the amount of \$5,444.33 to St. Louis County Auditor for timber assessment on Prospectors Trail. (Correspondence 17, Lake County Forestry Department)
23. Approve and authorize the Lake County Board Chair to sign the Letter of Recommendation on the Expansion of Substance Use Disorder Services Offered by the Human Development Center. (Correspondence 18, Lake County Health and Human Services (LCHHS) Department)
24. Approve resolution documenting the five-year appointments of current Lake County Housing and Redevelopment Authority (LCHRA) Board members as listed here with new term dates.
Richard Derosier; May 30, 2025
Robert Entzion; May 30, 2025
25. Approve Resolution for Grant Application with State of Minnesota for Election reimbursement due to COVID-19. (Correspondence 19, Lake County Auditor's Office)
26. Approve request from the Lake County Housing and Redevelopment Authority (LCHRA) for Lake County to sell identified parcels to the LCHRA for less than market value. The identified parcels are non-conservation, tax-forfeit land. The purpose is for building affordable housing in the City of Silver Bay pursuant to Minnesota Statute 282.01, subdivision 1a. LCHRA intends to work with Bolton & Menk, Inc., an engineering firm, to create a development plan for the parcels. LCHRA will then coordinate with the Arrowhead Economic Opportunity Agency (AEOA) and the City of Silver Bay to obtain funding for construction and develop criteria for purchaser qualifications, to ensure the property is developed to provide decent, safe and sanitary housing for income-eligible households that meet the definition of affordable housing according to the State of Minnesota. (Correspondence 3, Lake County Housing and Redevelopment Authority (LCHRA))
27. Designate the Personnel Committee to hear an AFSCME, Council 5, class action grievance at Level III. In making such designation, the County is not waiving its argument that such grievance is not valid.

RESOLUTION ITEMS:

1. Approve the retirement of Richard DeRosier, Deputy Sheriff, effective August 28, 2020.
(Correspondence 6, Lake County Human Resources (HR) Department)
2. Approve the resignation of Jessica Graham, Mental Health Professional, effective July 31, 2020.
(Correspondence 'New 6', Lake County Human Resources (HR) Department)
3. Approve and authorize the Chair to sign the 2020-2022 Labor Agreement between Lake County and Teamsters Local 320 covering Courthouse employees. (Correspondence 'New 6', Lake County Human Resources (HR) Department)