

# ACTION ITEMS

July 28, 2020

## CONSENT AGENDA:

1. Approve Public Hearing Minutes of March 6, 2020, and continued on July 14, 2020, to Consider Enactment and Adoption of an Ordinance Imposing a Tax on Lodging, County of Lake, Minnesota.
2. Approve Board of Commissioners' meeting minutes of July 14, 2020.
3. Authorize payment in the amount of \$28,000 to Environmental Systems Research Institute, Inc. (ESRI) for invoice# #93854343 for year 2020 for annual software licensing renewal of ArcGIS Enterprise and related software modules for Lake County Geographic Information System (GIS). (Correspondence 1, Lake County Information Technology (I.T.) Department)
4. Authorize Information Technology Director to approve a three-year term for subsequent payments to ESRI in 2021 and 2022 at the same annual \$28,000 cost as the 2020 payment, for a fixed cost 3-year term for software licensing with Environmental Systems Research Institute, Inc. (ESRI), for a total commitment of \$84,000 over a three-year period. (Correspondence 1, Lake County Information Technology (I.T.) Department)
5. Approve payment in the amount of \$6,110.40 (invoice 1144609) to Election Systems & Software LLC for hardware/firmware renewal and license fee renewals for the DS200 precinct counters. (Correspondence 2, Lake County Auditor's Office)
6. Approve the Employer contribution to each eligible, participating Elected official's VEBA account the amount of \$100 for single coverage and \$200 for family for family coverage. (Total contribution for 2020-\$1,790 for single and \$3,450 for family.) This additional payment shall be in effect for 2020 only. (Correspondence 4, Lake County Auditor's Office)
7. Adopt a resolution by the Lake County Board of Commissioners that the County enter into Grant Agreement with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office (CVSO) Operational Enhancement Grant Program. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2019, Chapter 10 Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding. Further resolved, by the Lake County Board of Commissioners that Bradly Anderson, the Lake County Veterans Service Officer, be authorized to execute the Grant Contract for the above-mentioned Program on behalf of the County. (Correspondence 6, Lake County Veterans Service Office)
8. Authorize Interim Highway Department Head to sign Frontier Communications utility permit along and crossing County State Aid Highway #11. (Correspondence 7, Lake County Highway Department)

9. Authorize parts bill for repair of Unit 5050 (Motor Grader) in the amount of \$5,816.89. (Correspondence 7, Lake County Highway Department)
  
10. Approve payment in the amount of \$5,160.77 (invoice #0322569) to Government Forms & Supplies for absentee and mail ballot envelopes for the 2020 election cycle. (Correspondence 10, Lake County Auditor's Office)
  
11. Adopt the "Lake County Timber Contract Modifications and Operational Guidelines on Active Timber Sales and Future Auctions in Response to the Spruce-Fir Market." In response to paper mill closures impact on the spruce-fir market, the Land Commissioner, with input from staff and other agencies, has documented operational guidelines for active timber sales and future auctions. These actions take an initial step towards allowing loggers to continue harvest Lake County wood while allowing the market condition to develop. (Correspondence 3, Lake County Forestry Department)

## **RESOLUTION ITEMS:**

1. Approve the appointment of Jason DiPiazza to County Highway Engineer at the Step 4 rate of \$40.58 per hour effective August 10, 2020. (Correspondence 8, Lake County Human Resources (HR) Department)
2. Approve the trial appointment of Dustin Sibik, Facilities Worker, to Facilities Coordinator at the Step 1 rate of \$21.66 per hour effective July 29, 2020. (Correspondence 'New 8', Lake County Human Resources (HR) Department)
3. Approve the recruitment for one \_\_\_\_\_ Facilities Worker. (Correspondence 'New 8', Lake County Human Resources (HR) Department)
4. Approve the recruitment for one full-time Mental Health Professional. (Correspondence 'New 8', Lake County Human Resources (HR) Department)
5. Adopt the findings of the Planning Commission regarding Rezone RZ-20-001. (Correspondence 5A, Lake County Environmental Services Department)
6. Adopt the findings by the Planning Commission regarding Rezone RZ-20-002. (Correspondence 5B, Lake County Environmental Services Department)
7. Request to Waive Property Tax Late Payment Penalty, postmarked July 13, 2020, submitted by Bryce Campbell on behalf of taxpayer Superior Shores. County Auditor Linda Libal provided a list of parcel numbers included with the request. (Correspondence 11, Lake County Auditor's Office)