

Mini Grants to Support COVID-19 Planning and Response in Lake County Congregate Care Facilities GRANT GUIDELINES

Lake County has established a Mini Grant Program with CARES Act funds to support Congregate Care facilities in Lake County. Funds may be used for planning for and responding to the COVID-19 pandemic.

Goals:

- Ensure safety of residents and staff by preventing the spread of COVID-19
- Support adequate staffing
- Enhance quality of life for residents

Eligible applicants: Congregate Care facilities in Lake County, including:

- Adult foster care
- Board and lodge
- Assisted living
- Nursing homes
- Skilled nursing facilities

Priority will be given to:

- Facilities that have not received other local, state or federal COVID-19 grant funds;
- Facilities that have had residents or staff with confirmed cases of COVID-19;
- Facilities with emergency needs related to screening, testing or treatment for COVID-19;

Eligible expenses:

- Must be tied directly to COVID-19 planning and response in a congregate care facility in Lake County;
- Must be incurred between March 1, 2020 and December 1, 2020;
- May not be reimbursable from any other source;
- Eligible expenses include, but are not limited, to costs related to:
 - Technology and services to support connecting residents with family and friends
 - Items or services that enhance quality of life for residents that have been socially isolated due to COVID-19 restrictions
 - Symptom screening of residents, staff, and contractors
 - COVID testing of residents, staff, and contractors
 - Isolation and quarantine such as costs to support cohorting of COVID-positive residents
 - Staff training such as best practices in infection control or skill development to enhance support of residents' emotional well-being
 - Staffing (above and beyond regular staffing costs) such as personnel costs for COVID related response including overtime and hiring of additional staff

Note: Grant funds cannot be used to cover the costs of staff layoffs or reductions, or wages of staff isolated or quarantined.

- Personal protective equipment
- Specialty cleaning supplies
- Technology and services to support telemedicine

Maximum awards:

- Small facilities (4 or fewer residents): up to \$5,000
- Medium facilities (5-10 residents): up to \$7,500
- Large facilities (more than 10 residents): up to \$10,000

Application Deadline: Applications must be received by September 15, 2020.

Review and Selection:

Funding decisions will be made by a committee appointed by the Lake County Board of Commissioners. Committee members include: Director of Health and Human Services, Public Health Supervisor, Congregate Care Consultant to Lake County Public Health, and a County Commissioner. The committee will evaluate all complete applications received and notify applicants of grant awards. Award decisions are final and are not subject to appeal. Lake County will deny incomplete applications and applications that do not meet the required criteria. The submission of inaccurate or misleading information may be grounds for disqualification from the award.

Accountability and Reporting Requirements:

All grant recipients must submit a grant report that itemizes how funds were spent on or before December 1, 2020. Lake County may request additional verification (invoices, receipts, etc.). Unspent grant funds must be returned to Lake County on or before December 1, 2020.

If a grant recipient has used funds for purposes not authorized under this program, Lake County may recover any money previously paid and used for an unauthorized purpose from the recipient or pursue any other remedy available under law. Grant recipients that receive funds from another source for the cost of planning for or responding to COVID-19 after receiving funds through this program must notify Lake County of the amount received from the other source. Grant recipients must repay the amount of grant funds that exceeds eligible costs, as determined by Lake County.