

**LAKE COUNTY HUMAN RESOURCES
LAKE COUNTY COURTHOUSE
601 THIRD AVENUE
TWO HARBORS, MN 55616 (218) 834-8394**

October 30, 2020

EMPLOYMENT NOTICE

POSITION: **PUBLIC HEALTH NURSE - JOB #558-38**
The current vacancy is for one full-time position (37.5 hours/week) in the Lake County Health and Human Services Department.

SALARY: \$25.52 - \$34.45 per hour

CLOSING DATE: **Open until filled; initial review November 17, 2020**
Applications must be on official Minnesota Merit System forms and either mailed, delivered, or filed electronically (preferred method) for Job #558-38 to Minnesota Merit System.

MINIMUM QUALIFICATIONS:
Bachelor's degree in Nursing or related field; 1 year related experience; or an equivalent combination of education and experience; Public Health Nurse Certification; Registered Nurse License; and a valid Driver's License.

RESPONSIBILITIES:
Responsible for performing professional public health and nursing functions in support of one or more specialized public health programs or functions. Responsibilities may include developing, implementing and maintaining health programs and initiatives; managing medical records and related systems; providing health education for students, families, and employees; conducting home visits to deliver and monitor health treatments; conducting health evaluations; and monitoring client progress.

WORK TEST PERIOD:
Appointee to the position must successfully complete probationary period per contract.

BACKGROUND CHECK:
Applicants selected for appointment must pass a criminal background check.

DRUG TESTING:
Applicants selected for appointment must take and pass a drug test.

PHYSICAL-MEDICAL STANDARDS:
Applicants must meet essential physical requirements of the position.

EMPLOYMENT ELIGIBILITY VERIFICATION:
All new employees must complete and sign employment eligibility verification form on the first day of employment. Documentation verifying identity and employment eligibility must be submitted within three days of the first day of employment.

APPLICATION INFORMATION:

Application form and complete Classification Specification may be obtained by contacting Minnesota Merit System at (651) 431-3030; Online application is preferred. Go to: <http://agency.governmentjobs.com/mnmeritsystem>; Lake County Human Resources Department, 601 Third Avenue, Two Harbors, MN, 55616; Lake County Service Center, 99 Edison Boulevard, Silver Bay, MN, 55614; or website: www.co.lake.mn.us.

ACCOMMODATION:

Applicants who wish to request accommodation to application process should contact Lake County Human Resources at (218) 834-8394.

VETERAN'S PREFERENCE:

Proof and claims for Veteran's Preference must be filed at time of application.

NON-DISCRIMINATION:

Lake County is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, creed, sex, age, color, national origin, religion, disability, sexual orientation, marital status, status with regard to public assistance, familial status, membership or activity in a local commission, genetic information, or any other protected classification.