



Lake County Forester

BAND	GRADE	SUBGRADE	FLSA STATUS
C	4	1	Non-Exempt

NATURE OF WORK

The first level in the Forestry Series is responsible for managing multiple land-uses on tax forfeited land. Responsibilities may include timber sale development, forest inventory and stand development, public relations and assistance, road design and maintenance as well as accomplishing other land management activities.

TYPICAL CLASS RESPONSIBILITIES: (These responsibilities are a representative sample; position assignments may vary.)		FREQUENCY	BAND/ GRADE
1.	Performs professional field work, including: collecting soil, land, and related data; selecting sites for conducting analyses; appraising land; conducting timber appraisal and inventory; planning reforestation work; and performing related tasks.	Daily 25%	C4
2.	Creates contracts for timber sale development; develops and maintains timber stands.	Daily 15%	C4
3.	Performs public relations functions, including: responding to inquiries related to the forestry program; and providing educational classes to schools.	Daily 10%	B2
4.	Creates GIS maps and databases; monitors related contracts to ensure work is completed in accordance with set guidelines; collects payments from contractors.	Daily 10%	B2
5.	Performs other duties of a similar nature or level.	As Required	N/B

FUNCTIONAL SPECIFIC RESPONSIBILITIES MIGHT INCLUDE:

The above classification responsibilities represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department.

LEVEL OF DECISIONS

Incumbents have appreciable latitude for determining the appropriate actions, decisions, or processes to use due to their professional knowledge and experience. Assignments are broad in nature, usually requiring some originality and ingenuity to ensure an appropriate alignment between assignments and organizational policies and objectives.

DIRECTION RECEIVED

Work under general supervision, but is provided with clear objectives and standards to coordinate specific areas within assigned program. This level has increased individual responsibility to coordinate the processes.

DIRECTION PROVIDED

Incumbents may assign/delegate work assignments to lower level employees; troubleshoot problems and issues commensurate with relevant experience; may instruct others in work methods and procedures; and verify the work of others.



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TRAINING AND EXPERIENCE REQUIREMENTS

Bachelor's degree in Forestry or related field; or an equivalent combination of education and experience.

LICENSING REQUIREMENTS

Incumbents in this class typically require:

- Valid driver's license

KNOWLEDGE REQUIREMENTS

- Forest land management principles;
- Applicable Federal, state, and local codes, regulations, laws, and standards;
- Analytical methodologies;
- Characteristics and care of plants, trees, and grass common to the area;
- Training principles and practices;
- Mathematical and statistical concepts;
- Computers and related software applications.

SKILL REQUIREMENTS

- Interpreting and applying applicable codes, regulations, laws, and standards;
- Operating applicable tools, equipment, and measuring devices in applicable environmental area;
- Collecting, compiling, and interpreting data;
- Utilizing analytical methodologies;
- Presenting training materials;
- Using a computer and related software applications;
- Ability to operate motor vehicles, all-terrain vehicles, and snowmobiles;
- Communication, interpersonal skills as applied to interaction with subordinates, coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to give and receive work direction.

PHYSICAL REQUIREMENTS

Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing and repetitive motions.

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of forces constantly to move objects.

Incumbents may be subjected to electrical currents, vibration, extreme temperature, intense noise, travel, and environmental threats.

CLASSIFICATION HISTORY

DATE	COMMENT
June, 2017	Draft prepared by GBS (MO)

NOTE

The above position description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department.