



## Human Resources Department

616 Third Avenue

Two Harbors, MN 55616

Phone: (218) 834-8323

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Website: [www.co.lake.mn.us](http://www.co.lake.mn.us)

December 13, 2024

## EMPLOYMENT NOTICE

**POSITION: HIGHWAY MAINTENANCE WORKER**

The current vacancy is for one full-time position in the Lake County Highway Department in Two Harbors.

**2024 SALARY:** \$22.79 - \$30.77 per hour (2025 Salary: \$23.47 - \$31.69 per hour)

**CLOSING DATE: Open until filled; initial review due December 27, 2024**

Applications must be on official forms. Resumes will be accepted, but not in lieu of an application.

**EXAM:** Complete a practical Truck Driving/Equipment Operation examination.

**MINIMUM QUALIFICATIONS:**

High school diploma or G.E.D.; 1-year equipment operation or an equivalent combination of education and experience; and possession of a valid Class B Commercial Driver's license without airbrake or automatic transmission restrictions. Proof of possession of a Class A Commercial Driver's license with a tank vehicle endorsement and without any of the following restrictions by completion of probation: air brakes, manual transmission, or tractor-trailer. Failure to obtain the appropriate Class A license by completion of probation will result in termination from the position.

**RESPONSIBILITIES:**

Responsible for operating equipment and performing skilled and semi-skilled manual labor to maintain and repair County highways, bridges, and other properties. Responsibilities may include operating and repairing on-road and off-road equipment and performing manual labor under all types of weather conditions.

**WORK TEST PERIOD:**

Appointee to the position must successfully complete probationary period per contract.

**BACKGROUND CHECK:**

Applicants selected for appointment must pass a criminal background check.

**DRUG TESTING:**

Applicants selected for appointment must take and pass a drug test.

**PHYSICAL-MEDICAL STANDARDS:**

Applicants must meet essential physical requirements of the position.

**EMPLOYMENT ELIGIBILITY VERIFICATION:**

All new employees must complete and sign employment eligibility verification form on the first day of employment. Documentation verifying identity and employment eligibility must be submitted within three days of the first day of employment.

**APPLICATION INFORMATION:**

Application and Classification Specification may be obtained by contacting Lake County Human Resources Department, 616 Third Avenue, Two Harbors, MN, 55616; or Lake County Service Center, 99 Edison Boulevard, Silver Bay, MN, 55614; website: [www.co.lake.mn.us](http://www.co.lake.mn.us); or call (218) 834-8323.

**ACCOMMODATION:**

Applicants who wish to request accommodation to application process should contact Lake County Human Resources at (218) 834-8323.

**VETERAN'S PREFERENCE:**

Proof and claims for Veteran's Preference must be filed with Lake County Human Resources at time of application.

**NON-DISCRIMINATION:**

Lake County is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, creed, sex (including pregnancy), age, color, national origin, religion, disability, sexual orientation, gender identity, marital status, status with regard to public assistance, familial status, membership or activity in a local commission, genetic information, or any other protected classification.